



West Silvertown Foundation
Job description

Job Title: Family Plus Sessional Worker

Location: Britannia Village Hall, 65 Evelyn Road E16 1TU

Accountable to: Family Plus Project Co-ordinator

Responsible for: volunteers

Hours: to be agreed

Hourly rate: £14.80

Main purpose of Job: To work with the Family Plus Project Co-ordinator to deliver a range of services for children and families.

Duties and Responsibilities:

- To work with the Family Plus Project Co-ordinator to ensure the delivery of activities in a safe and progressive manner.
- To work directly with and alongside parent/carers and their children in order to empower them to overcome multiple levels of deprivation, counter social exclusion and help them to realise their potential.
- To set up and clear away before and after activities.
- To attend and participate effectively in team meetings, supervision and appraisal meetings.
- To support the effective implementation of safeguarding policies and procedures within WSF, and to have a good level of understanding as to these issues and to act appropriately should areas of concern arise.
- To be familiar with and comply with WSF's Health and Safety Policy. In the event of any immediate danger to take appropriate action to reduce the risk of physical danger to either project users, volunteers or staff and to bring these to the notice of senior staff.
- To support the Family Plus Project Co-ordinator in keeping records of attendance in all project activities, gathering and storing evidence, and other tasks as necessary.

Other duties

This job description sets out the duties of the post at the time it was drawn up. Such duties may vary from time to time without changing the general character of the duties or the level of responsibility involved. Such variations are a common occurrence. Excellent team working and individual personal development are key to WSF's success in delivering its business aims and objectives. Therefore, all staff are expected to have a flexible attitude in responding to new priorities and opportunities as they arise.